



School Boundary Oversight Committee (SBOC) Orientation Agenda

Date: November 12, 2019

Time: 6:00-8:00 pm

Location: Administration Building Board Room

Orientation Agenda:

1. Welcome/opening
2. Introductions
3. Meeting norms and SBOC Member Commitment:
 - a. Be an active participant in committee meetings and public hearings;
 - b. Carefully and thoughtfully review the data provided to the committee;
 - c. Attend scheduled meetings; and,
 - d. Remain objective, considering the needs and history of the communities impacted, but prioritizing the District-wide needs of all FBISD students.
4. SBOC Process Overview and Timeline
5. Draw for membership terms
6. Break
7. Explanation of Officers and Elections
 - a. Review duties of Chairperson, Vice Chairperson, and Recording Secretary
(Note: Members who would like to be on the ballot will need to stay after the orientation to receive additional information.)
8. Announcements/Adjourn

School Boundary Oversight Committee Meeting Minutes

Fort Bend ISD

The School Boundary Oversight Committee (SBOC) of the Fort Bend Independent School District, which consists of members from each of the eleven feeder patterns, convened for an Orientation session on **Tuesday, November 12, 2019** at 6:00 p.m. in the Board Room of the Fort Bend ISD Administration Building, 16431 Lexington Blvd., Sugar Land, Texas.

Orientation: Tuesday, November 12, 2019

| Topics | Notes and Actions |
|---|--|
| Welcome/Opening | <ul style="list-style-type: none"> • Dr. Charles Dupre, Superintendent <ul style="list-style-type: none"> ○ Dr. Dupre opened the Orientation by welcoming the Committee with overarching remarks explaining the role of staff as well as the role of the SBOC. Dr. Dupre also advised the Committee that we had over 350 applicants apply and that the process consisted of a rigorous review process. |
| Introductions | <ul style="list-style-type: none"> • Attending staff introduced themselves. • Beth Martinez, Chief of Strategic Planning, Monitoring, and Evaluation <ul style="list-style-type: none"> ○ Ms. Martinez asked the committee to participate in an introduction activity and discuss what they hope to accomplish and learn through the committee. |
| Meeting Norms and SBOC Member Commitment | <ul style="list-style-type: none"> • Ms. Martinez, Chief of Strategic Planning, Monitoring, and Evaluation: <ul style="list-style-type: none"> ○ Ms. Martinez, reviewed the SBOC Member Commitment: <ul style="list-style-type: none"> ▪ Be an active participant in committee meetings and public hearings; ▪ Carefully and thoughtfully review the data provided to the committee; ▪ Attend scheduled meetings; and, ▪ Remain objective, considering the needs and history of the communities impacted, but prioritizing the District-wide needs of all FBISD students. • The committee discussed the commitments to determine if any edits to the current list were needed. Payal Pandit, Executive Director of Collaborative Communities, documented edits on a large copy of the SBOC Member Commitment. |
| SBOC Process Overview and Timeline | <ul style="list-style-type: none"> • Ms. Martinez discussed the SBOC process overview and timeline of how the SBOC will complete work through committee meetings. Public Hearings to collect community feedback were discussed. • Dr. Heather Bowman, Coordinator of Innovation and Continuous Improvement: <ul style="list-style-type: none"> ○ Dr. Bowman reviewed the School Attendance Boundaries Handbook provided to each committee member. Key points reviewed included: <ul style="list-style-type: none"> - Handbook alignment with District Board Policy FC (Local) - Philosophy and Stakeholder Input - Annual Enrollment Review and Facilities Master Plan - SBOC Member Selection Process - SBOC Member Commitment |

| Topics | Notes and Actions |
|---|--|
| | <ul style="list-style-type: none"> - Officers - Vacancy Guidelines - SBOC Meeting Logistics and Meeting Details - The School Attendance Boundary Change Process - School Boundary Design Principles - Alternative Enrollment Options |
| <p>Draw for membership terms</p> | <ul style="list-style-type: none"> • Dr. Anthony Indelicato, Chief of Staff and Collaborative Communities: <ul style="list-style-type: none"> ○ Dr. Indelicato discussed term length and the drawing process. Member terms for the inaugural year would be either 1.5 years or 2.5 years. He explained the reason behind the variance in terms was to establish staggered terms in accordance with Board policy. All subsequent terms would be two years in length. ○ A staff member was assigned to each feeder pattern table to draw names for term length. The results of the drawing were listed on chart paper for documentation. |
| <p>Explanation of Officers and Elections</p> | <ul style="list-style-type: none"> • Dr. Indelicato, reviewed duties of Chairperson, Vice Chairperson, and Recording Secretary. Members interested in running for an officer were asked to stay after the meeting for more information. |
| <p>Announcements/Adjourn</p> | |
| <p>Post-Meeting</p> | <ul style="list-style-type: none"> • Dr. Indelicato and Ms. Martinez discussed the three elected positions with members who were interested in running for an officer position. Members interested in running indicated/confirmed their interest in running using a form. The election will take place during the first SBOC meeting in March 2020. |

Handouts Provided to the Committee:

- **SBOC Binder with School Attendance Boundaries Handbook, Board Policy FC (Local), Member Commitment, List of Committee Members**
- **Form to complete providing permission to share contact information with the committee**